

minutes

Rimersburg Borough Municipal Authority Meeting

Date / time Jan. 8, 2020 | 6:30 p.m. | *Meeting called to order by* Regularly Scheduled

In Attendance

Authority members: Patty Alworth, Dan Burkett, Gary Fowler, Greg Haws, ~~Mike Graham~~, ~~Vacancy 1~~ +
~~Vacancy 2~~

Also Present: Kyle Schwabenbauer, P.E./ EADS Group; Roger Crick/ Rimersburg Borough Council

Call to Order

The January 8, 2020 regularly scheduled meeting of the Rimersburg Borough Municipal Authority was called to order by Treasurer, Patty Alworth, in the Chairman's absence, at 6:30 p.m.

Persons to Be Heard

Roger mentioned that Council invites Authority members to attend Council meetings to more effectively maintain updated and improved communication between the two entities. Dan and Patty proposed appointing someone to attend the next Council meeting at each Authority meeting. General consensus was in favor. Dan volunteered to attend the February 3, 2020 Council meeting.

Approval of Minutes

The December 4, 2019 minutes were read and approved by a motion from Dan, second by Patty, and a unanimous vote.

Financial

All Authority and Borough bank account balances were provided as well as Toby debt service loan balances.

A bill to be paid to Rimersburg Borough for \$20.95 for certified postage for Ridgeview Dr. customers and contractor, confirm finish date paid for through Borough VISA was presented for approval. Gary made a motion to pay the bill. His motion was seconded by Dan and passed with a unanimous vote.

The following bills were approved by a motion from Dan, a second from Gary, and a unanimous voter in favor:

- A. EADS inv. 226940 = \$737.56 for PA Small Water grant application and submission for Main/Chestnut St. Waterline Project
- B. EADS inv. 226941 = \$269.44 for cap & plug requirements and final draft of Developers Agreement for Rules & Regulations
- C. EADS inv. 226943 = \$46.50 for CDBG grant work, final review with Kristi Amato for submission through 11/30/2019
- D. EADS inv. 226943 = \$873.21 for Sloan St. Sewer Project, field visit to survey exposed sewer laterals, coordinate with FM and Doug Frampton, revised pipe elevations to reduce excavation depths

Dan made a motion to pay the PA Municipal Authorities Association \$200 annual dues that was seconded by Gary, and approved by unanimous vote.

Gary made a motion to pay Dale Woodard Gent McFate Law Firm \$644.00 for communication and filing of remaining liens, collection of attorney fees invoices 11312-001M st30, 11312-004M st11, 11312-024M st4,

11312-027M st4, 11312-029M st4, 11312-030M st1, 11312-031M st1. Dan gave his motion a second and it received a unanimous vote in favor.

Gary also made a motion to proceed with the purchase of the second license for Quickbooks for Frank's old laptop, the previous Authority laptop, for Patty, Treasurer to maintain Authority finances at home. The laptop will be reset and loaded with Quickbooks.

Unfinished Business

A draft of the letter to Rider Road customers sharing the private line to be master metered was reviewed. Changes were proposed which will be added to the draft and it will be emailed to members for further review.

Kyle stated that the SCADA repair at the Water Pump Station appears to have gone well.

Authority members were displeased to learn that no bond had yet been received from Doug Frampton, contractor for the Ridgeview customers at work at present to complete required sewer upgrades. It was believed by staff that Mr. Frampton desired to provide the bond upon job completion Jan. 17, 2020. One asked if a stop work order needed to be executed. After discussion, general consensus was reached to contact the contractor and require the bond in hand immediately.

Council is discussing the Fire Hydrants throughout the system and Authority members will discuss next meeting as well.

Projects

EADS Group Engineer Report attached to these minutes.

Kyle mentioned that it would be helpful if rain gauge data could be obtained or tracked. It was speculated that the High School might do this as a weather reporter or might be interested.

As Kyle proceeded with gathering information for bidding out the back up generator for the Water Pump Station, he was informed that the photos looked to be out of code. An electrical study was proposed by EADS electrical engineers. At the end, they will be able to specify what is required and recommendations for getting the electrical up to code. Estimated maximum is \$9,800.00. Dan made a motion to proceed with the electrical study, seconded by Gary, and approved by unanimous vote. Afterward, Kyle mentioned that the generator may be able to be procured through COSTARS.

Kyle will provide documents and specifications for the Sloan Street Sewer for bid to the Borough Secretary for advertisement later in the month so that the bid can be opened at the next Authority meeting February 5, 2020.

Correspondence

Dan made a motion to appoint EADS Engineer and sign retainer. Gary seconded his motion and it carried with a unanimous vote.

New Business

General Fee Resolution 4-2019 (Borough Council Res. numbering) was next up for consideration adopting attorney fee collection per previous meeting 12/04/2019. Dan made the motion to adopt Resolution 4-2019, which was seconded by Greg, and received a unanimous vote in favor.

Adjournment

Wednesday, March 4, 2020 | 6:30 p.m., is the next regularly scheduled meeting of the Rimersburg Borough Municipal Authority at the Rimersburg Borough Building.

Gary motioned for adjournment and Dan seconded. Motion carried. Meeting adjourned at 8:09 pm.

Respectfully Submitted,

Dana L. Solida
Borough Secretary