

minutes

Rimersburg Borough Municipal Authority Meeting

Date | time Dec. 4, 2019 | 6:00 p.m. | *Meeting called to order by* Regularly Scheduled

In Attendance

Authority members: Mike Graham, ~~Greg Haws~~, Daniel Burkett, Patty Alworth, Gary Fowler, ~~Vacancy 1,~~
~~Vacancy 2~~

Also Present: Kyle Schwabenbauer, P.E./ EADS Group; Roger Crick, President/ Rimersburg Borough Council

Re-Organization

The Re-Organization of the Rimersburg Borough Municipal Authority was called to order December 4, 2019 by Chairman, Mike Graham, at 6:00 p.m.

All members present warmly welcomed Dan Burkett.

- A. Officers – Dan Burkett was appointed by Rimersburg Borough Council 11/18/2019 to finish the term of Becky Bliss upon receipt and acceptance of her resignation, term to expire year end 2021; and general consensus of the Authority members is to recommend Gary Fowler for re-appointment, new term to expire year end 2024. As several Authority members will be traveling throughout the first quarter of 2020, members were agreed that the group will re-organize at this time.
 - I. Chairman: Patty made a motion that Mike Graham serve again as Chairman, which was seconded by Gary and carried with a unanimous vote.
 - II. Vice Chairman: Gary made a motion that Greg Haws serve as Vice-Chairman. His motion received a second from Patty and carried with a unanimous vote.
 - III. Secretary: Gary also made a motion that Dan Burkett be made Secretary. Dan asked what the responsibilities are and, after description was offered, accepted the nomination. Patty gave Gary's motion a second and it carried with a unanimous vote in favor.
 - IV. Treasurer: Gary made a motion that Patty serve as Treasurer, which received a second from Dan, and a unanimous vote in favor.
- B. Meeting schedule for 2020 year – There was discussion of dates and times and schedules. As Jan. 1, 2020 is the first Wed. of the new year and a holiday, Gary made a motion to meet on Wed., Jan. 8, 2020 at 6:30 p.m. and that all remaining meetings of the Authority during the 2020 year would take place on the first Wed. of each month at 6:30 p.m. instead of 6:00 p.m. to better accommodate schedules. Patty offered his motion a second and the motion passed with a unanimous vote.
- C. Gary then made a motion to adjourn the re-organizational portion of the meeting, seconded by Patty, and re-organization closed with a unanimous vote.
- D. Patty made a motion at 6:08 p.m. to call the regular meeting to order, which received a second from Gary, and a unanimous vote in favor.

Call to Order

The December 4, 2019 regularly scheduled meeting of the Rimersburg Borough Municipal Authority was called to order by Chairman, Mike Graham, at 6:08 p.m.

Persons to Be Heard

The October Water Report was provided for review.

Approval of Minutes

The November 6, 2019 minutes were read and approved by a motion from Patty, second by Gary, and a unanimous vote.

Financial

All Authority and Borough bank account balances were provided as well as Toby debt service loan balances.

The following invoices were presented for payment:

- A. EADS Inv. 226869 = \$1,019.45 Sloan St. Proj. mapping and review DEP requirements for Lead & Copper sampling was approved by a motion from Patty, a second from Gary, and a unanimous vote in favor.
 - B. EADS Inv. 226868 = \$795.90 PA Small Wtr. & Swr. Grant app. tasks for Main/ Chestnut St. Waterline Project was approved by a motion from Gary, a second from Patty, and a unanimous vote in favor.
 - C. EADS Inv. 226867 = \$129.00 final Rules & Regs. Revisions incl. Develop. Agrmnt. was approved by a motion from Patty, a second from Gary, and a unanimous vote in favor.
 - D. Justin Davis/ Davis Excavating = \$200.00 for hauling the previously purchased used sludge press from Keene's Scrap to the Waste Water Treatment Plant was approved by a motion from Gary, a second from Patty, and a unanimous vote in favor.
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Unfinished Business

Although some re-sequencing is needed for reset, the SCADA system and screen at the Water Pump Station are working well after repair and programming.

The effluent flow meter from the Waste Water Treatment Plant that was sent out for repair is back and re-installed. It appears to be working well. The rental is being returned to Teledyne ISCO.

Doug Frampton/ FX Infrastructure is to begin working tomorrow on the Ridgeview Drive Sewer Project as private contractor for three of the four affected property owners. He would like to set a completion date of January 17, 2020. Dan made a motion to write a letter giving notice of December 30, 2019 to sign letter of agreement with the contractor that the project will be completed no later than January 17, 2020. The letter shall state that if the agreement is not signed by December 30, 2019, the Ridgeview Dr. sewer service will be capped off Dec. 31, 2019 and if the project is not completed by Jan. 17, 2020, the Ridgeview Dr. sewer service will be capped off January 20, 2020. Patty gave his motion a second and it carried with a unanimous vote.

Authority members reviewed previous pricing for diesel generators as back up for the Water Pump Station. This will be required in the Corrective Action Plan to the Uninterrupted System Service Plan due in Feb. 2020. It was determined that this would have to be advertised for bid due to pricing thresholds. Kyle will check the need for foundation bolts. A cement pad will be constructed afterward to the bid winner's machine specifications. Dan made a motion to advertise the back up generator for bid, Patty seconded, and the motion passed with a unanimous vote. EADS will prepare the bid specifications, advertisement, etc.

There are four customers served by the privately owned Rider Road water line. Frank provided pricing for a 3/4" meter pit in stock and a 2" meter pit. Kyle/ EADS expressed that the 3/4" meter pit should easily be adequate. A general consensus was reached to install the 3/4" meter pit as master to monitor the private line as is currently being done in at least three other situations. General consensus was in favor of a letter being sent to the affected customers to explain how the master meter situation will work.

Regarding the question of whether there should be a grace period for service upgrades completed previous to a project and project help offered, general consensus was that this would be best determined as projects and situations arise rather than attempting to make a general policy.

Projects

EADS Group Engineer Report attached to these minutes.

An estimate was given for the Sloan Street Sewer Line Project of \$18,700 and that black top would be an additional \$4,500 totaling an approximate \$23,200. Therefore, the project must be advertised for bid as it is over the threshold of \$20,600 and may not be split into separate pieces per PA Statutes Title 53, Chapter 56 (known as the “Municipal Authorities Act”), specifically section 5614 (h). Dan made a motion to advertise the project for bid which received a second from Patty, and a unanimous vote in favor. EADS to prepare the bid packet, etc.

Correspondence

None

New Business

The Rimersburg Borough Council adopted General Fee Resolution 3-2019 at their November 18, 2019 meeting allowing for the collection of legal and attorney fees for lien filing, etc. General consensus was in favor of adopting this resolution at the next meeting, January 8, 2020 per Authority bylaws.

Adjournment

Wednesday, January 8, 2020 | 6:30 p.m., is the next regularly scheduled meeting of the Rimersburg Borough Municipal Authority at the Rimersburg Borough Building.

Patty motioned for adjournment and Dan seconded. Motion carried. Meeting adjourned at 7:21 pm.

Respectfully Submitted,

Dana L. Solida

Borough Secretary